

DONALD W. BILOW, Supervisor

*Oldest Town in Franklin County*

**TOWN OF CHATEAUGAY**

P.O. Box 9, 191 East Main Street  
Chateaugay, NY 12920-0009

Town Clerk  
PHYLLIS A. LEMAY  
(518) 497-6931

Justice of Peace  
MARIE A. COOK  
(518) 497-3429  
Fax: (518) 497-6431

Councilman  
FREDERICK COOK  
GREG JANISEWSKI  
ARTHUR McCORMICK  
WILLIAM TROMBLY

Town Board  
Phone: (518) 497-3126  
Fax: (518) 497-6052

Town Garage  
Phone: (518) 497-6067

Superintendent  
of Highways  
ROGER LABOMBARD  
(518) 497-6067

Town Assessor and  
Code Enforcement Officer  
JOHN SMITH  
(518) 497-3130

Tax Collector  
IRENE McDONALD  
(518) 497-6569

**RECREATION PARK – REQUEST FORM – PARK USE**

NAME OF PERSON/ORGANIZATION: \_\_\_\_\_

PERSON RESPONSIBLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

DATE AND DAY: \_\_\_\_\_

TIME OF USE (NOTE AM/PM) FROM: \_\_\_\_\_ TO \_\_\_\_\_

FACILITIES TO BE USED:  
(CHECK THOSE DESIRED)

POOLS: \_\_\_\_\_  
KITCHEN: \_\_\_\_\_  
PAVILION: \_\_\_\_\_

IS THIS A FUND RAISING EVENT? \_\_\_\_\_

**INSURANCE REQUIRED:**  
Our insurance carrier requires that Persons/Organizations using the Park provide the Town with a Certificate of Insurance of at least \$300,000 for liability (you may already have this with your insurance coverage).  
Forward the Certificate of Insurance to the Town Supervisor AT LEAST TEN (10) DAYS PRIOR TO ACTIVITY.

**THE CHARGE FOR THE PARK WILL BE \$100 AND MUST BE SENT BACK WITH THE APPLICATION.**

TOWN CLERK                    497-6931  
TOWN SUPERVISOR           497-3126  
RECREATION PARK           497-6191